

FAREHAM

BOROUGH COUNCIL

AGENDA SCRUTINY BOARD

Date: Thursday, 19 March 2015

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices, Fareham

Members:

Councillor D C S Swanbrow (Chairman)

Councillor Mrs K Mandry (Vice-Chairman)

Councillors Mrs S M Bayford

Miss S M Bell

Mrs M E Ellerton

M J Ford, JP

A Mandry

Mrs S Pankhurst

P W Whittle, JP

Deputies: J V Bryant

Miss T G Harper

T J Howard

R H Price, JP

D L Steadman



1. Apologies for Absence

2. Minutes (Pages 1 - 4)

To confirm as a correct record the minutes of the Scrutiny Board meeting held on 22 January 2015.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures of Advice or Directions

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Presentation by, and Questioning of, the Executive Member for Policy and Resources

To receive a presentation by the Executive Member for Policy and Resources on the performance of services within the Policy and Resources portfolio over the last year and on future plans.

7. Final Review of the Board's Work Programme for 2014/15 and Draft for 2015/16 (Pages 5 - 32)

To consider a report by the Director of Finance and Resources which invites members to review the Board's work programme for 2014/15 and to consider a draft programme for 2015/16.

8. Executive Business

If requested by a member, to consider any item of business dealt with by the Executive since the last meeting of the Board. The relevant Executive meetings are 2 February 2015 and 2 March 2015. (This will also include any decisions taken by individual Executive members during the same time period.)

P GRIMWOOD
Chief Executive Officer

Civic Offices
www.fareham.gov.uk
11 March 2015

**For further information please contact:
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FAREHAM

BOROUGH COUNCIL

Minutes of the Scrutiny Board

(to be confirmed at the next meeting)

Date: Thursday, 22 January 2015

Venue: Collingwood Room - Civic Offices, Fareham

PRESENT:

Councillor D C S Swanbrow (Chairman)

Councillor Mrs K Mandry (Vice-Chairman)

Councillors: Mrs S M Bayford, Miss S M Bell, Mrs M E Ellerton, A Mandry, Mrs S Pankhurst and P W Whittle, JP

Also Present: Councillor K D Evans, Executive Member for Planning and Development (minute 6); and Councillor Mrs K K Trott (minute 7).



1. APOLOGY FOR ABSENCE

An apology for absence was received from Councillor M J Ford, JP.

2. MINUTES

It was AGREED that the minutes of the meeting of the Scrutiny Board held on 20 November 2014 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest or disclosures of advice or directions made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. PRESENTATION BY, AND QUESTIONING OF, THE EXECUTIVE MEMBER FOR PLANNING AND DEVELOPMENT

The Board received a presentation by the Executive Member for Planning and Development on the performance of services within the Planning and Development portfolio over approximately the last two years and on future plans. The presentation included details of services relating to Planning Strategy, Regeneration, Trees, Historic Environment, Environmental Sustainability, together with the Building Control Partnership and the Eastern Solent Coastal Partnership.

The Executive Member for Planning and Development and the Director of Planning and Development answered members' questions concerning the presentation.

It was AGREED that the Executive Member for Planning and Development be thanked for his presentation.

7. MOTION TO COUNCIL UNDER STANDING ORDER 15

The Board was advised that the following motion was proposed by Councillor Mrs K K Trott at the meeting of the Council on 11 December 2014:

"I propose that Fareham Borough Council resolves to write to the Secretary of State for Communities and Local Government to confirm that the Council believes that the Government's Right to Buy Policy represents poor value for money and that Local Authorities should be given the option to suspend the Right to Buy Policy in their local areas."

The Mayor advised that as the subject of the motion comes within the terms of the Executive, then the motion would stand referred without discussion to an appropriate meeting of the Executive. As part of this process, the Executive must consult the Scrutiny Board and so the Scrutiny Board is now required to consider the matter and pass its views to the Executive.

At the invitation of the Chairman, Councillor Mrs Trott addressed the Board on her reasons for submitting the motion. Copies of Councillor Mrs Trott's intended address to the Council on 11 December and of her question to the Executive Member for Health and Housing and his response at the Council meeting on 9 October 2014 were circulated to those present.

It was AGREED that the Executive be advised that:-

- (a) the Board did not support the motion in its present form;
- (b) but that it did support the principle of sending a letter to the Secretary of State for Communities and Local Government, with copies to the Local Government Association and the Member of Parliament for Fareham;
- (c) the letter should detail the effects of the right to buy scheme on housing in Fareham, including the level of discounts offered, the length of time people had to remain in a property after purchasing it, the destination of the proceeds from the sale of council properties and the system of replacing the properties sold; and
- (d) the letter should include information from the officers illustrating the problems being experienced, such as that submitted to the Local Government Association in its recent questionnaire.

8. HOUSING REVENUE ACCOUNT BUDGET AND CAPITAL PLANS 2015/16

The Board considered a report by the Director of Finance and Resources on the Housing Revenue Account Budget and Capital Plans 2015/16.

The Director of Finance and Resources advised that he would refer any proposals or comments of the Board to the Executive meeting on 2 February 2015.

It was AGREED that the report as shown in Appendix A be commended to the Executive.

9. FINANCE STRATEGY, CAPITAL PROGRAMME, REVENUE BUDGET AND COUNCIL TAX 2015/16

The Board considered a report by the Director of Finance and Resources on the Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2015/16.

The Director of Finance and Resources advised that he would refer any proposals or comments of the Board to the Executive meeting on 2 February 2015.

It was AGREED that:-

- (a) the Executive be advised that, in the Board's view, the word 'unallocated' should be replaced with 'non-phased' when describing those areas where a budget has been earmarked for a specific purpose, but the details and timing of the schemes are yet to be confirmed, such as in paragraph 12 of page 29 of the report;
- (b) subject to (a) above, the report as shown in Appendix C be commended to the Executive.

10. PRELIMINARY OVERALL REVIEW OF THE SCRUTINY BOARD'S WORK PROGRAMME 2014/15 AND DRAFT PROGRAMME FOR 2015/16

The Board considered a report by the Director of Finance and Resources on its work programme for 2014/15 and a preliminary draft work programme for 2015/16.

It was AGREED that:-

- (a) the 2014/15 programme items as set out in Appendix A to the report be confirmed;
- (b) the progress on actions since the last meeting, as set out in Appendix C to the report be noted; and
- (c) the preliminary draft work programme for 2015/16, as shown in paragraphs 5 – 10 of the report, be noted.

11. EXECUTIVE BUSINESS

The Chairman invited members to indicate if they wished to consider any other item of business dealt with by the Executive since the last meeting of the Board. There were no other items of Executive business considered.

(The meeting started at 6.00 pm
and ended at 8.13 pm).

FAREHAM

BOROUGH COUNCIL

Report to Scrutiny Board

Date **19 March 2015**

Report of: **Director of Finance and Resources**

Subject: **SCRUTINY BOARD - FINAL REVIEW OF WORK PROGRAMME
FOR 2014/15 AND DRAFT FOR 2015/16**

SUMMARY

At its meeting on 22 January 2015, the Board received a report which gave preliminary information to assist the end of year review of the work programme of the Board. Members also received the first draft of the proposed work programme for 2015/16.

RECOMMENDATION

This report now invites the Board to:-

- (a) review the outcome of the work programme of the Scrutiny Board for 2014/15;
- (b) inform the Council of the Board's view on the outcome of the call-in arrangements for 2014/15;
- (c) agree a provisional work programme of the Board for 2015/16; and
- (d) submit the provisional work programme of the Board for 2015/16 to the Council.

INTRODUCTION

1. At the meeting of the Board in January, members received some preliminary information to assist in the end of year review of the work programme of the Board. This is the last cycle of meetings for this year and the Board is invited to finalise its review of this year's work and consider the draft work programme for 2015/16.

THE BOARD'S TERMS OF REFERENCE

2. Under its terms of reference, the Scrutiny Board is responsible for:-
 - maintaining an overview of the discharge of the Council's Executive functions;
 - exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive members) or key decisions made by officers in exercise of their delegated powers;
 - reviewing and/or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions;
 - reviewing and/or scrutinising any matter affecting the strategic plans and financial affairs of the Council; and
 - considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of other public bodies in the area or referring such scrutiny to the relevant Review Panel.

SCRUTINY BOARD WORK PROGRAMME – CURRENT YEAR 2014/15

3. Appendix A contains details of the current year's work programme, for review by the Board. As this is the last meeting of the municipal year, the outcomes of items on this meeting's agenda are obviously not referred to in the schedule.
4. The Board is reminded that there have not been any call-in this year.
5. As the call-in procedure is operating satisfactorily, there is no reason to suggest that the arrangements should be amended and it is recommended that the Council be advised accordingly

SCRUTINY BOARD WORK PROGRAMME – NEXT YEAR 2015/16

6. Appendix B sets out, as a preliminary draft work programme, details of the general business of the Board, which it is known, at this stage, will arise during the course of the coming year. As the Council has decided on the dates for meetings in 2015/16, these have been included in the schedule. It is for members to decide whether they are in agreement with the scheduling of these general matters, having taken account of any other proposed items put forward by the Board.

7. It is also for the Board to consider whether any review of items under the Council's policy framework will be included in the 2015/16 programme. Appendix C contains a list of the plans and strategies currently contained in the Council's policy framework.
8. In connection with next year's programme, members will recall that in January they considered a list of external agencies operating in the Borough and decided that members of the Board e-mail the Chairman with any suggested external reviews that it might wish to carry out during 2015/16, for consideration at its meeting in March 2015. Suggestions made at the meeting in January were as follows:-

RISK ASSESSMENT

9. There are no significant risk considerations in relation to this report.

CONCLUSION

10. To summarise, the Board is now invited to:-
 - (i) review the outcome of the Board's own work programme for the current year 2014/15;
 - (ii) inform the Council of the Board's view on the outcome of the call-in arrangements for 2014/15;
 - (iv) approve the provisional work programme of the Board for next year 2015/16, taking account of the following:-
 - (a) General business;
 - (b) Training and programming issues;
 - (c) Any scoping studies;
 - (d) The policy framework;
 - (e) The Executive two year work programme; and
 - (f) Any additional matters put forward by the Board/members; and
 - (v) advise the Council accordingly.

Appendices:

- A - Scrutiny Board Work Programme 2014/15 (Outcomes).
- B - Scrutiny Board – Draft Work Programme 2015/16 (General items of business).
- C - Council's Policy Framework.

Background Papers:

Reference Papers:

Enquiries:

For further information on this report please contact Andrew Wannell (Ext 4620).

<u>SCRUTINY BOARD WORK PROGRAMME 2014/15 - OUTCOMES</u>				APPENDIX A	
Date of Meeting	Subject	Type of Item	Action by Board	Outcome	Link Officer
5 June 2014 Meeting cancelled					
3 July 2014	Presentation by, and Questioning of, the Executive Member for Leisure and Community		The Board received a presentation by the Executive member for Leisure and Community on the performance of services within the Leisure and Community portfolio over the last year and on future plans. The presentation included details of the Council's Corporate Priorities relating to Leisure and Community, the Management Team, Finances, Leisure Development Services, Leisure Development Projects, the Leisure Development Team, Community Development Services, the Community Development Team, Countryside Services, the Countryside Team, Ferneham Hall and Achievements. The Executive Member for Leisure and	complete	Martyn George

			<p>Community and the Director of Community answered members' questions concerning the presentation.</p> <p>It was AGREED that the Executive Member for Leisure and Community be thanked for her presentation.</p>		
	Annual Report on the Performance of the Community Safety Partnership		<p>Councillor R H Price declared a non-pecuniary interest in this item, stating that he was a member of Fareham Community Safety Partnership, representing Hampshire Fire and Rescue Authority. Councillor Price indicated that he had consulted the Council's Monitoring Officer about his declaration and remained in the room during the consideration of the item.</p> <p>The Board considered a report by the Director of Community on the performance of the Community Safety Partnership. The report provided members with an overview of the work undertaken by Fareham Community Safety Partnership and the Partnership's performance to date.</p> <p>The Community Safety Manager presented the report and answered members' questions thereon.</p>	complete	Martyn George

			It was AGREED that the performance and progress made by Fareham's Community Safety Partnership and the risks and challenges it faces in the future be noted		
	Review of the Board's Work Programme		<p>The Board considered a report by the Director of Finance and Resources on the Board's work programme for 2014/15.</p> <p>It was AGREED that:-</p> <p>(a) the officers be requested to arrange for the Board to receive a report on the progress of the Vanguard programme and that the report include details of the interventions being carried out, what they have achieved and details of costs and savings;</p> <p>(b) an item on the Vanguard programme be placed on the Board's work programme for 25 September 2014;</p> <p>(c) subject to (b) above, the programme items as set out in Appendix A to the report be confirmed; and</p> <p>(d) the progress on actions since the last meeting, as set out in Appendix B to the report, be noted.</p>	<p>Report to be submitted to the meeting on 25 September 2014</p> <p>Complete</p> <p>Complete</p> <p>Complete</p>	Andrew Wannell

<p>25 September 2015</p>	<p>Review of Draft Medium Term Finance Strategy</p>	<p>monitoring</p>	<p>The Board considered a report by the Director of Finance and Resources on the Review of the Draft Medium Term Finance Strategy. Members were invited to consider the review of the Finance Strategy and to note that any comments would be reported to the Executive when the strategy document was submitted for consideration at the Executive meeting on 6 October 2014.</p> <p>The Management and Financial Accounting Manager presented the report and he, the Director of Finance and Resources and the Director of Planning and Development answered members' questions thereon.</p> <p>It was AGREED that:-</p> <p>(a) the Executive be advised that the Board had requested that the papers for consideration at the December Executive meeting should include information to illustrate the implications of a possible rise in Council Tax set</p>	<p>At the meeting of the Executive on 6 October 2014:</p> <p>7(5) Scrutiny Board – 25 September 2014:</p> <p><u>Minute 6 – Review of Draft Medium Term Finance Strategy</u></p> <p>It was AGREED that:-</p> <p>a) the Executive be advised that the Board had requested that the papers for consideration at the December Executive meeting should include information to illustrate the implications of a possible rise in Council Tax set</p>	<p>Andrew Wannell</p>

			<p>against the current level of freeze grant available and whether or not it continued; and</p> <p>(b) the papers also include details of the approximate cost to the Council if it had to arrange a referendum about a possible Council Tax increase in excess of 1.99%.</p>	<p>against the current level of freeze grant available and whether or not it continued</p> <p>RESOLVED that the Executive notes the Board's comments</p>	
	Progress Report on the Vanguard Project	monitoring	<p>The Board considered a report by the Director of Finance and Resources on the progress of the Vanguard Project. (sb-140925-r03-lan). Members were invited to consider the report and to note that any comments would be reported to the Executive when it considered the report at its meeting on 6 October 2014.</p> <p>Reference was made to a training session for members of the Council on the Vanguard Project which had been held prior to the meeting.</p> <p>The Head of Corporate Services presented the report and she, the Chief Executive Officer and the Director of Finance and Resources answered members' questions thereon.</p> <p>It was AGREED that the report be noted.</p>	<p>At the meeting of the Executive on 6 October 2014:</p> <p>Vanguard Update</p> <p>At the invitation of the Executive Leader, Councillor P W Whittle, JP addressed the Executive on this item.</p> <p>RESOLVED that the Executive agrees:</p> <p>(a) that progress on the implementation of the Vanguard method be noted; and</p> <p>(b) that £30,000 of the</p>	Lindsey Ansell

				savings already achieved through this initiative be recirculated (through the Housing Revenue Account) to fund a further intervention into Tenancy Services.	
	Review of the Board's Work Programme	programming	<p>The Panel considered a report by the Director of Finance and Resources on the Board's work programme for 2014/15.</p> <p>It was AGREED that:-</p> <ul style="list-style-type: none"> (a) it be noted that Community Action Team (CAT) Review had been moved from 25 September 2014 to 20 November 2014; (b) the programme items as set out in Appendix B to the report be confirmed; and (c) the progress on actions since the last meeting, as set out in Appendix B to the report, be noted. 	complete	Andrew Wannell

<p>20 November 2014</p>	<p>Review of Portchester Crematorium Operational Activity</p>	<p>monitoring</p>	<p>The Board considered a report by the Director of Finance and Resources on Portchester Crematorium operational activity. The Chairman welcomed James Clark, the Manager and Registrar of Portchester Crematorium and John Haskell, the Clerk to the Portchester Crematorium Joint Committee, to the meeting, who, together with the Director of Finance and Resources, presented the report and answered members' questions thereon.</p> <p>It was AGREED that:-</p> <p>(a) the Manager and Registrar and the Clerk to the Joint Committee be thanked for the report and for attending and answering members' questions; and</p> <p>(b) the report be noted.</p>	<p>complete</p>	<p>Andrew Wannell</p>
	<p>Community Action Team (CAT) Review</p>	<p>monitoring</p>	<p>The Board considered a report by the Director of Finance and Resources on the proposed Community Action Team (CAT) Review.</p> <p>At the invitation of the Chairman, Councillor N R Gregory addressed the Board during the consideration of this item.</p>	<p>The Executive considered the matter at its meeting on 1 December 2014.</p> <p>(3) Community Action Team (CAT) Review The comments of the Scrutiny Board were taken into account when</p>	<p>Lindsey Ansell</p>

			<p>The Head of Corporate Services presented the report and answered members' questions thereon.</p> <p>It was AGREED that the Executive be advised of the Board's views on the proposed community action team review, as shown in Appendix B to the report, as follows:-</p> <ul style="list-style-type: none"> (a) the role of the Chairmen of Community Action Teams should be consistent, with a local connection, as is observed with the existing arrangements; (b) the role of chairing Community Action Team meetings should be separated from the role of Councillors answering questions related to policy, or officers answering technical questions; (c) the principle of 'hot topic' meetings was supported; (d) there should be a cyclical meeting for general business raised by residents and residents' associations in the year that the CAT was not due to receive the Leader of the Council's biennial presentation; 	<p>considering this item - see minute 7(4) and at the invitation of the Executive Leader, the Chairman of the Scrutiny Board joined the Executive for this item. At the invitation of the Executive Leader, Councillors A Mandry, C J Wood, Mrs K K Trott and P J Davies addressed the Executive on this item. RESOLVED that the Executive agrees that:</p> <ul style="list-style-type: none"> (a) the five CAT areas be replaced with ten smaller neighbourhood areas; (b) the majority of CAT meetings be replaced with single agenda item meetings, that take place only when there is a 'hot topic' occurring in a neighbourhood at a relevant critical time; (c) "Meet the Leader" summer meetings be arranged for all of the new CAT neighbourhood areas each year, 	
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			<p>(e) the principle of not continuing the police presence at meetings, unless for a specific police-related hot topic, be supported;</p> <p>(f) the principle of the biennial 'Meet the Leader' sessions be supported;</p> <p>(g) the principle of ten CAT areas be supported, but meetings should be publicised to wider areas when relevant to the topic for discussion;</p> <p>(h) publicity should be wide and broad enough to encourage wider attendance, particularly for Meet the Leader meetings so residents have the opportunity to attend these meetings more frequently;</p> <p>(i) the idea of multiple meetings in a community for a single topic, to maximise the opportunity to engage with local residents, be supported;</p> <p>(j) the Special Responsibility Allowance payable to members for being CAT Chairmen should be removed.</p>	<p>combining as appropriate, with senior representatives from the Police invited to be in attendance; and</p> <p>(d) the most appropriate experienced Chairman for individual meetings be nominated by the Executive Leader on a meeting by meeting basis.</p>	
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	Review of the Board's Work Programme		<p>The Board considered a report by the Director of Finance and Resources on the Board's work programme for 2014/15.</p> <p>It was AGREED that:-</p> <ul style="list-style-type: none">(a) the decision to move 'Presentation by, and questioning of, the Executive Member for Planning and Development' from 20 November 2014 to 22 January 2015 be endorsed;(b) the programme items as set out in Appendix A to the report be confirmed;(c) the progress on actions since the last meeting, as set out in Appendix B to the report, be noted; and(d) the Chairman of the Public Protection Policy Development and Review Panel be requested to consider whether the Panel should investigate with the Police and	complete	Andrew Wannell

			<p>Crime Commissioner for Hampshire the issue of the under recording of crime by the police as reported in recent articles in the national press.</p>		
22 January 2015	<p>Presentation by, and Questioning of, the Executive Member for Planning and Development</p>		<p>The Board received a presentation by the Executive Member for Planning and Development on the performance of services within the Planning and Development portfolio over approximately the last two years and on future plans. The presentation included details of services relating to Planning Strategy, Regeneration, Trees, Historic Environment, Environmental Sustainability, together with the Building Control Partnership and the Eastern Solent Coastal Partnership.</p> <p>The Executive Member for Planning and Development and the Director of Planning and Development answered members' questions concerning the presentation.</p> <p>It was AGREED that the Executive Member for Planning and Development be thanked for his presentation.</p>	complete	Richard Jolley

	<p>Motion to Council Under Standing Order 15</p>		<p>The Board was advised that the following motion was proposed by Councillor Mrs K K Trott at the meeting of the Council on 11 December 2014:</p> <p>“I propose that Fareham Borough Council resolves to write to the Secretary of State for Communities and Local Government to confirm that the Council believes that the Government’s Right to Buy Policy represents poor value for money and that Local Authorities should be given the option to suspend the Right to Buy Policy in their local areas.”</p> <p>The Mayor advised that as the subject of the motion comes within the terms of the Executive, then the motion would stand referred without discussion to an appropriate meeting of the Executive. As part of this process, the Executive must consult the Scrutiny Board and so the Scrutiny Board is now required to consider the matter and pass its views to the Executive.</p> <p>At the invitation of the Chairman, Councillor Mrs Trott addressed the Board on her reasons for submitting the motion. Copies of Councillor Mrs Trott’s intended address to the Council on 11 December and of her question to the Executive Member for Health and Housing and his</p>	<p>At the meeting of the Executive on 2 February 2015 7(2) Scrutiny Board: 22 January 2015 Minute 7 – Motion to Council Under Standing Order 15 The Board was advised that the following motion was proposed by Councillor Mrs K K Trott at the meeting of the Council on 11 December 2014: “I propose that Fareham Borough Council resolves to write to the Secretary of State for Communities and Local Government to confirm that the Council believes that the Government’s Right to Buy Policy represents poor value for money and that Local Authorities should be given the option to suspend the Right to Buy Policy in their local areas.” The Mayor advised that as the subject of the motion comes within the terms of the Executive,</p>	<p>Andrew Wannell</p>
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			<p>response at the Council meeting on 9 October 2014 were circulated to those present.</p> <p>It was AGREED that the Executive be advised that:-</p> <p>(a) the Board did not support the motion in its present form;</p> <p>(b) but that it did support the principle of sending a letter to the Secretary of State for Communities and Local Government, with copies to the Local Government Association and the Member of Parliament for Fareham;</p> <p>(c) the letter should detail the effects of the right to buy scheme on housing in Fareham, including the level of discounts offered, the length of time people had to remain in a property after purchasing it, the destination of the proceeds from the sale of council properties and the system of replacing the properties sold; and</p> <p>(d) the letter should include information from the officers illustrating the problems being experienced, such as that</p>	<p>then the motion would stand referred without discussion to an appropriate meeting of the Executive. As part of this process, the Executive must consult the Scrutiny Board and so the Scrutiny Board is now required to consider the matter and pass its views to the Executive. At the invitation of the Chairman, Councillor Mrs Trott addressed the Board on her reasons for submitting the motion. Copies of Councillor Mrs Trott's intended address to the Council on 11 December and of her question to the Executive Member for Health and Housing and his response at the Council meeting on 9 October 2014 were circulated to those present. It was AGREED that the Executive be advised that:-</p> <p>(a) the Board did not support the motion in its present form;</p>	
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			submitted to the Local Government Association in its recent questionnaire.	(b) it did support the principle of sending a letter to the Secretary of State for Communities and Local Government, with copies to the Local Government Association and the Member of Parliament for Fareham; (c) the letter should detail the effects of the right to buy scheme on housing in Fareham, including the level of discounts offered, the length of time people had to remain in a property after purchasing it, the destination of the proceeds from the sale of council properties and the system of replacing the properties sold; and (d) the letter should include information from the officers illustrating the problems being experienced, such as that submitted to the Local Government Association in its recent questionnaire. At the invitation of the Executive Leader, Councillor Mrs K K Trott	
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				<p>addressed the Executive on this item. The comments of the Scrutiny Board were taken into account in considering the motion. Following a debate on the motion, it was proposed that the motion not be supported and that a letter should not be sent but that a training session be arranged for Members to explain the Right to Buy scheme, Affordable Homes and the financial effects of the Council's property portfolio. <i>Executive - 4 - 2 February 2015</i></p> <p>Upon being put to the meeting, the proposal was AGREED, with 5 Executive Members voting for and 1 Executive Member voting against.</p>	
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	<p>Housing Revenue Account Budget and Capital Plans 2015/16</p>		<p>The Board considered a report by the Director of Finance and Resources on the Housing Revenue Account Budget and Capital Plans 2015/16.</p> <p>The Director of Finance and Resources advised that he would refer any proposals or comments of the Board to the Executive meeting on 2 February 2015.</p> <p>It was AGREED that the report as shown in Appendix A be commended to the Executive.</p>	<p>At the meeting of the Executive on 2 February 2015 7(3) Scrutiny Board: 22 January 2015 Minute 8 – Housing Revenue Account Budget and Capital Plans 2015/16 The Board considered a report by the Director of Finance and Resources on the Housing Revenue Account Budget and Capital Plans 2015/16. The Director of Finance and Resources advised that he would refer any proposals or comments of the Board to the Executive meeting on 2 February 2015. It was AGREED that the report as shown in Appendix A be commended to the Executive. A report on this matter is considered at item 11(2).</p> <p>(2) Housing Revenue Account Spending Plans including the Capital</p>	<p>Andrew Wannell</p>
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				<p>Programme for 2015/16 The comments of the Scrutiny Board were taken into account in considering this item (see minute 7(3)). RESOLVED that the following proposals be approved by the Executive and recommended to the meeting of the Council to be held on 20 February 2015:</p> <p>(a) individual rent increases in line with the rent model, be approved for Council Dwellings with effect from 6 April 2015;</p> <p>(b) rents for Council garages be increased by 5% with effect from 6 April 2015;</p> <p>(c) discretionary fees and charges be increased to provide a minimum increase of 5%, where possible, with effect from 6 April 2015;</p> <p>(d) the revised budget for 2014/15 be approved;</p>	
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				<p>(e) the base budget for 2015/16 be approved;</p> <p>(f) the capital programme and financing for 2014/15 to 2018/19 be approved; and</p> <p>(g) annual budgets and assumptions are set with the aim of ensuring sufficient surpluses are held to repay debt on the date of maturity of each loan.</p>	
	<p>Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2015/16</p>		<p>The Board considered a report by the Director of Finance and Resources on the Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2015/16.</p> <p>The Director of Finance and Resources advised that he would refer any proposals or comments of the Board to the Executive meeting on 2 February 2015.</p> <p>It was AGREED that:-</p> <p>(a) the Executive be advised that, in the Board’s view, the word ‘unallocated’ should be replaced with ‘non-phased’ when describing</p>	<p>At the meeting of the Executive on 2 February 2015</p> <p>7(4) Scrutiny Board: 22 January 2015</p> <p>Minute 9 – Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2015/16</p> <p>The Board considered a report by the Director of Finance and Resources on the Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2015/16.</p>	<p>Andrew Wannell</p>

			<p>those areas where a budget has been earmarked for a specific purpose, but the details and timing of the schemes are yet to be confirmed, such as in paragraph 12 of page 29 of the report;</p> <p>(b) subject to (a) above, the report as shown in Appendix C be commended to the Executive.</p>	<p>The Director of Finance and Resources advised that he would refer any proposals or comments of the Board to the Executive meeting on 2 February 2015.</p> <p>It was AGREED that:-</p> <p>(a) the Executive be advised that in, in the Board's view, the word 'unallocated' should be replaced with 'non-phased' when describing those areas where a budget has been earmarked for a specific purpose, but the details and timing of the schemes are yet to be confirmed, such as in paragraph 12 of page 29 of the report;</p> <p>(b) subject to (a) above, the report as shown in Appendix C be commended to the Executive.</p> <p>A report on this matter is considered at item 11(1).</p> <p>(1) Finance Strategy, Capital Programme,</p>	
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				<p>Revenue Budget and Council Tax 2015/16 The comments of the Scrutiny Board were taken into account in considering this item (see minute 7(4)). RESOLVED that the Executive do not support the suggestion made by the Scrutiny Board to change the term 'unallocated' to 'non-phased'. RESOLVED that the following proposals be approved by the Executive and recommended to the meeting of the Council to be held on 20 February 2015:</p> <ul style="list-style-type: none">(a) the capital programme and financing of £33,176,000;(b) an overall revised revenue budget for 2014/15 of £9,516,100;(c) a revenue budget for 2015/16 of £9,174,600; and	
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				(d) a council tax for Fareham Borough Council for 2015/16 of £140.22 per band D property, which represents no increase when compared to the current year.	
	Preliminary Overall Review of the Scrutiny Board's Work Programme 2014/15 and Draft Programme for 2015/16	programming	<p>The Board considered a report by the Director of Finance and Resources on its work programme for 2014/15 and a preliminary draft work programme for 2015/16.</p> <p>It was AGREED that:-</p> <p>(a) the 2014/15 programme items as set out in Appendix A to the report be confirmed;</p> <p>(b) the progress on actions since the last meeting, as set out in Appendix C to the report be noted; and</p> <p>(c) the preliminary draft work programme for 2015/16, as shown in paragraphs 5 – 10 of the report, be noted.</p>	complete	Andrew Wannell

19 March 2015	Presentation by, and Questioning of, the Executive Member for Policy and Resources				Andrew Wannell
	Final Review of Work Programme for 2014/15 and Draft for 2015/16	programming			Andrew Wannell

SCRUTINY BOARD – DRAFT WORK PROGRAMME 2015/16

DATE	SCRUTINY BOARD ITEM
21 May 2015	Review of the work programme 2015/16 Scoping Report on question and answer session with Solent Local Enterprise Partnership (proposed)
25 June 2015	review of the work programme 2015/16 Presentation by, and questioning of, an Executive member Annual Report on the Performance of the Fareham Community Safety Partnership
17 September 2015	Review of draft Medium Term Finance Strategy review of the work programme 2015/16 Question and answer session with Solent Local Enterprise Partnership
19 November 2015	Presentation by, and questioning of, an Executive member review of the work programme 2015/16 Review of the implementation of the universal credit system and its impact on the residents of Fareham
14 January 2016	Preliminary overall review of work programme 2015/16 and draft 2016/17 Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2016/17 Housing Revenue Account Budget and Capital Plans 2016/17
17 March 2016	Presentation by, and questioning of, an Executive member final review of work programme for 2015/16 and draft for 2016/17.

Items to be assigned:

- Question and answer session with Solent Local Enterprise Partnership
- Review of the implementation of the universal credit system and its impact on the residents of Fareham
- Minutes of meetings of the Portchester Crematorium Joint Committee (as appropriate)

FAREHAM BOROUGH COUNCIL

POLICY FRAMEWORK

Under the Constitution, the plans and strategies to be adopted or approved by the full Council are:-

- (a) Sustainable Community Strategy;
- (b) Housing Strategy;
- (c) Food Safety Service Plan;
- (d) Licensing Policy;
- (e) Development Plan:
 - Fareham Core Strategy
 - Fareham Borough Local Plan Review 2000
- (f) Community Safety Strategy;
- (g) Corporate Strategy.